

# FREE-STANDING SORTER MODULES

A free-standing sorter module is commonly used to sort large quantities and to organize all incoming, outgoing and internal mail. These sorter systems can sort and store mailroom supplies such as small parcels and packages, envelopes, literature, information booklets, order forms, documentation etc. All of your mailroom supplies can be organized with the use of one free-standing sorter module or a number of high density sorting modules placed side-by-side, back-to-back or positioned around a room. These free-standing sorter modules are available in three sizes; 22-5/8", 45-1/2" and 68" wide. All sorters can be stacked up to four units high allowing for you to design the most functional unit to meet your mailroom sorting requirements



HIGH DENSITY SORTING



TOTE STORAGE



SUPPLY STORAGE & SORTING

## BIN SORTING MODULES

A bin sorting module is generally used to hold totes and bins for organizing large quantities of mail and small packages. Bin sorters can be stacked up to four units high and include an angled platform with lip to hold totes at a manageable position. Each tote or bin is usually labelled to outline a task such as incoming, outgoing and or internal mail. The Post will enter the mailroom and be dumped into a large bin. The mail is then sorted into these labelled totes. Once the totes are filled, each tote is then dumped onto a "dump table" and fine sorted. The mail is then placed accordingly into the appropriate mail slot, categorized by floor, department, person etc. These bin sorting modules are great for large mailroom applications to help keep mail controlled and organized when entering and exiting the mailroom.

